

FREQUENTLY ASKED QUESTIONS: CLUB WELFARE OFFICER?

Who do I contact if I want to become a Club Welfare Officer?

Email safeguarding@britishjudo.org.uk or visit the **Club Welfare Officers** section on our website.

Where do I get support & advice as a CWO?

Contact **Marina Dain & Andrew Bowly** and attend our bi-monthly Club Welfare Officer Support Clinics

What does a CWO do?

- Assist the club to fulfil its responsibilities to safeguard children and young people.
- Assist the club to implement its child protection plan.
- Be the first point of contact regarding concerns about children's welfare, poor practice or child abuse.
- Working with your club committee and region to deliver and administer the BJA Safeguarding Operating Standards.
- Supporting the co-ordination of safeguarding processes within regions (and nation).
- Manage appropriate poor practise cases, liaising with BJA Safeguarding Team when appropriate. Recording and sharing information as appropriate.
- Working with your club(s) to address poor behaviour (low level concerns) which may include professional development for volunteers, coaches etc in the club (with support from the BJA Safeguarding and Club Support Teams).
- Be the first point for club safeguarding enquiries; providing a first point of contact and referring onto the BJA Safeguarding Team for support and advice (in line with BJA Safelandings and Adults at Risk Policies)
- Conduct the role in a confidential manner in accordance with BJA safeguarding policies and work within DPA and GDPR requirements.



Where do I find BJA Policies?

For our full range of Safeguarding resources, head over to the **Safe Sport** section of our website.

How do I report a concern?

If you have a concern at any point, please report it via **MyVoice** and our Safeguarding will pick it up.

HAVE ANY FURTHER QUESTIONS?

Contact the Safeguarding team at safeguarding@britishjudo.org.uk

SAFEGUARDING