

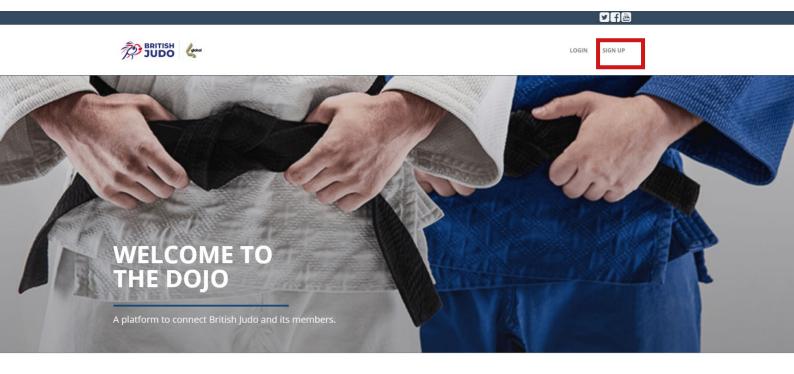
# STUDENT VOUCHER SCHEME - GETTING STARTED



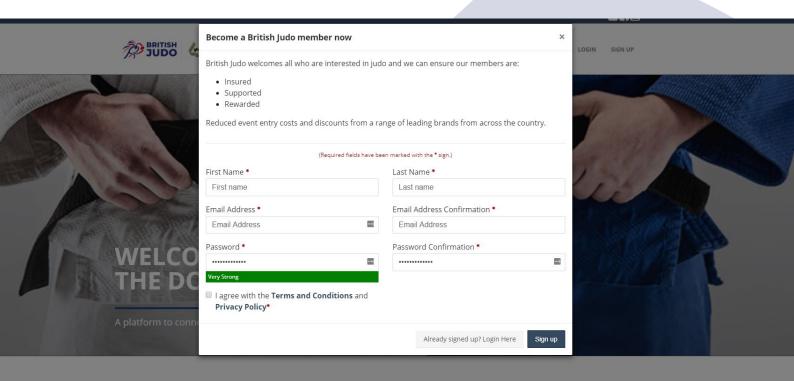
## How to join British Judo as a NEW Member

1. Head over to www.bjadojo.co.uk - This will take to the landing page of "The Dojo" - British Judo's online membership management system.

2. Click on "Sign Up" in the top right hand corner.



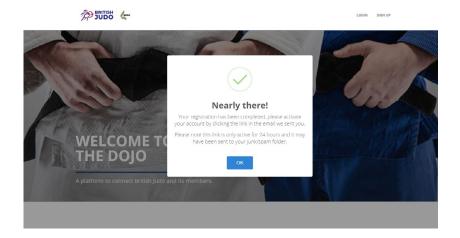
3. This will open up a box requesting you to enter some personal details to get you started. Fill out the requirements and click submit.



4. You will then receive a verification email to confirm your account.

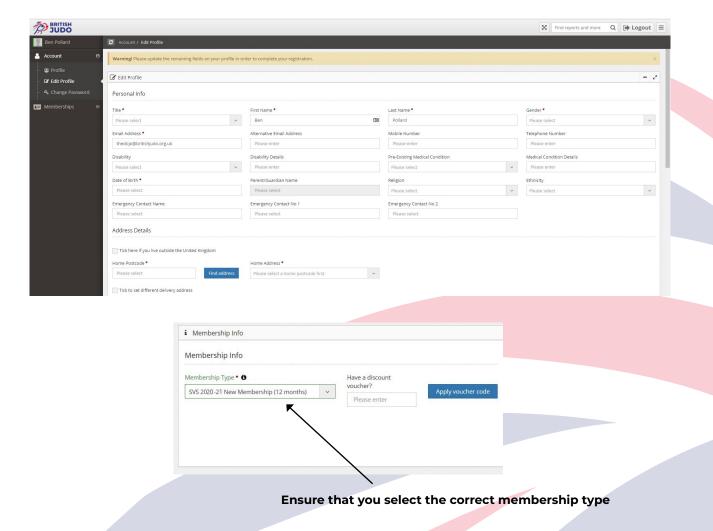
TIP: Ensure that you add "info@thedojo.co.uk" to your email contacts/safe senders list. If you do not, there is a risk that the email may be blocked by your email provider and/or store in your Junk/Spam/Clutter folder

5. Upon successfully completing the details, you should see the following message on screen and receive a similar email requesting that you complete your membership.





6. Fill out all of the relevant fields, ensuring that you complete all fields marked with an asterix (\*). Please ensure that you select the correct University Club and Membership Type (**SVS 2020-21 New Membership 12 Months**) from the drop down boxes available.

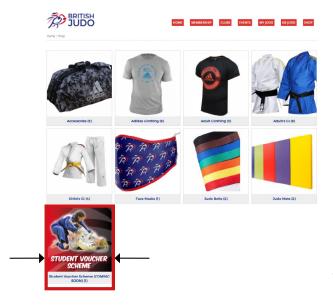


7. Click on "Proceed to Payment". This will open a box on the screen for you to input your card details. Click "Submit" to finish the payment. Please note, if you get to the payment stage and balance for licence isn't £30 then you have selected the wrong licence type.

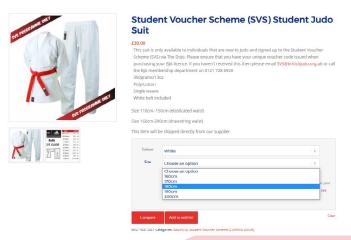
8. Your account is now be activated and your profile will appear on screen.

### **Ordering Your New Judo Suit**

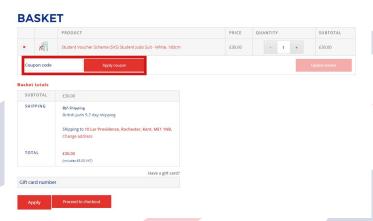
- 1. Upon activating your profile, you will receive an email with a unique coupon code to be utilised on our JudoStore to claim your judo suit.
- 2. Head over to www.judostore.co.uk and select the "Student Voucher Scheme" option in the product list.



3. Click on the suit available, and select your size on the product page. Use the size guide available to ensure that you order the correct sized suit. Add the suit to your basket.

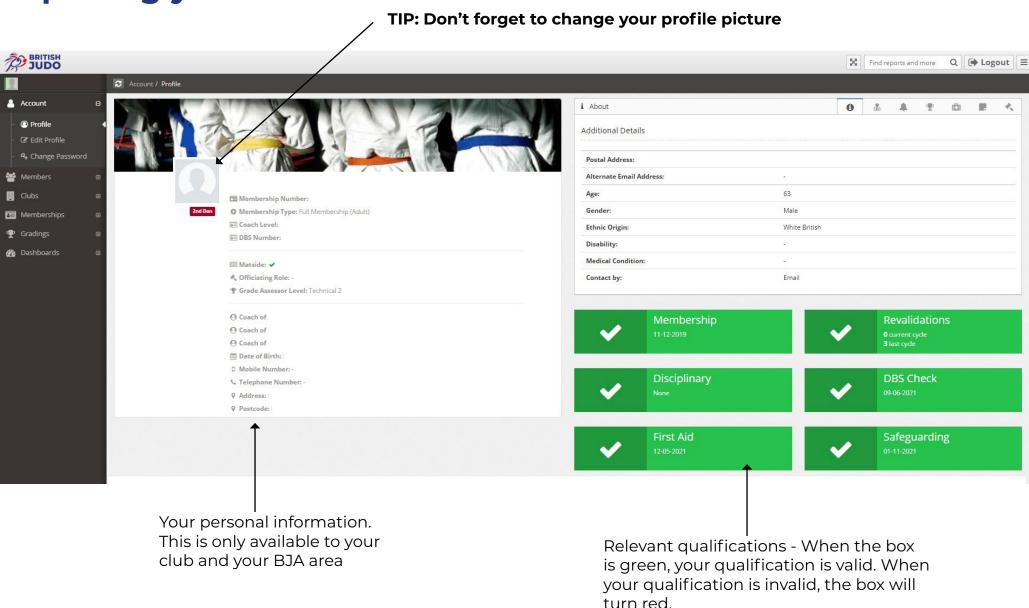


4. Head over to your basket and input your unique coupon code into the "Coupon Code" box and click "Apply Coupon". This will remove the cost of your suit and allow you to complete the sale.



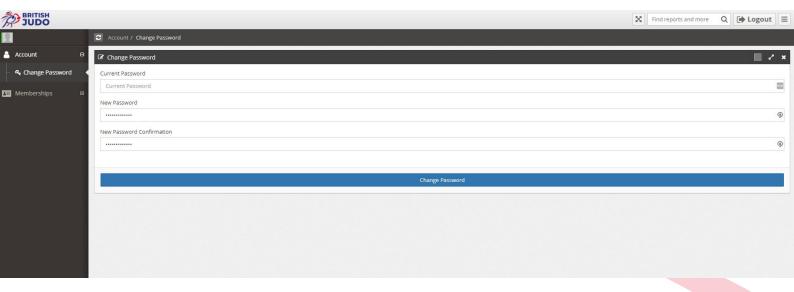
If you do not receive this email (please check your junk/clutter mail) then please call the BJA membership team on 0121 728 6920 or email SVS@britishjudo.org.uk

### **Exploring your Member Profile**



#### How to change your Password

- 1. Head over to your profile page and click on "Account" down the left hand side of the screen.
- 2.Under the "Account" sub menu, you should see a "Change Password" menu. This will then take you to a page where you can type in your new password details.
- 3. Once you have entered your current password and new password details, you will need to press the "Change Password" button to ensure that the changes take effect immediately.



#### How to change your Personal Details

If you would like to change of your personal information on your account, please follow the steps below:

- 1. Log into your profile on "The Dojo"
- 2. Head over to the menus down the left hand side and select "Account", followed by "Edit Profile".
- 3. This will allow you to amend any personal information that is associated with your British Judo membership.
- 4. Once you have finished editing your information, please scroll to the bottom of the page, and press the "Update Profile" button.

