

Commission Members:

Number of Referees:

Number of Countries:

Number of Athletes:

Number of Mats:

Head of Delegation:

Referee Name:

Dates:

Opening Address

[Detail of dignitaries present and their contribution to the opening address.]

Technical Advice

[Detail every technical point separately, starting a new section for each meeting with date and time]

Mat Allocations

[Detail of which mat you were on, out of how many and how many referees were allocated]

Statistics

[Detail how many matches that you acted as a referee and as a judge for each day e.g.:]

Saturday	Preliminaries:	6 Referee, 12 Judge
	Final Block	0 Referee, 0 Judge
Sunday	Preliminary	5 Referee, 10 Judge
	Final Block	1 Referee, 2 Judge

De-brief's

[Debrief information given each day, again with each technical point starting a new paragraph.]

Transport

[Indicate the efficiency of the transfers used from and to the Airport-Hotel-Venue, include transfer times between airport to hotel and hotel to venue]

Accommodation

[Indicate the hotel and food standard offered throughout.]

Hospitality

[Indicate any special hospitality offered for the referees during the event.]

Report By: Name

International Referee / Continental Referee / National Referee

Completed forms to be e-mailed to NRC secretary within two weeks of arriving back in GBR.