

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
HELD ON TUESDAY, 21 JUNE 2016
AT 10.00 AM
CENTRE OF EXCELLENCE

WALSALL

PRESENT: Ronnie Saez, Chair and Chair, JudoScotland
Sara Hayes
Alan Rickard
Peter Blewett
Andrew Haffner
Eddie Awford, Chair, England Area Commission
Loretta Cusack-Doyle (arrived at 11.45am)
Ryan Wilkinson
Fred Prosser, Chair, Welsh Judo Association
Rob Tate, SRA Governance Officer (Board Evaluation Lead)

IN ATTENDANCE: Andrew Scoular, Chief Executive
Colin McIver, Sport Director
Maria Turnbull-Kemp, Finance and Operations Director
Nigel Donohue, Performance Director (Performance Update)

APOLOGIES: Bill Taggart, Chair Northern Ireland Judo Federation
Malgorzata Grzyb

21/0 WELCOME

The Chair welcomed all to the meeting and introduced Rob Tate from the SRA, who will be taking the Board through our Corporate Governance Session.

21/1 CORPORATE GOVERNANCE

Rob Tate explained the process that would be adopted over the next 90 minutes. The Board will go through the principles identified within the completed questionnaires and discuss them in detail to agree consensus.

Feedback and a proposed action plan would be provided by Rob Tate which will be fed back to the Board for implementation.

21/2 APOLOGIES

Apologies were received from Bill Taggart, Malgorzata Grzyb due to other commitments.

21/3 DECLARATION OF INTEREST

None

21/4 ANY OTHER BUSINESS

Fred Prosser raised an issue regarding a new appointment.

21/5 MINUTES OF THE MEETING HELD ON 5 APRIL 2016

The minutes of the meeting held on 5 April were approved subject to two amendments under item 20/5.6 Promotions to 6th Dan:

Sara Hayes abstained from the 6th Dan Promotions

Proposed: Andrew Haffner

Seconded: Eddie Awford

21/6 BOARD ACTIONS

AS updated the Board in respect of the Board actions.

21/7 RISK REGISTER

AS informed the Board that a key to the actions was now included for clarification purposes. He highlighted a few key areas such as code of conduct at Rio.

The Risk Register was accepted by the Board.

21/8 CHAIRMAN'S REPORT

21/8.1 EUROPEAN CHAMPIONSHIPS INDEPENDENT REVIEW

The SMT were asked to leave the room whilst discussions took place in respect of the European Championship. A separate confidential note was made by Sara Hayes.

21/9 CHIEF EXECUTIVE'S REPORT

The Chief Executive's report had been circulated. The following matters were highlighted:

Governance Tender: AS informed the Board that the Association had received the tender documents back from 6 companies. All companies apart from one was approved by UK Sport and Sport England.

Chris Coleman, Rob Tate, Andrew Scoular and Sara Hayes are on the selection panel. AS requested that feedback from all should be as quickly as possible due to the time constraints in respect of the timings of the AGM.

Farewell Dinner: AS handed the Board a save the date 21 July 2016 for the Farewell Dinner for athletes.

Quadrennial Review: Discussions with UK Sport have taken place. A draft document has been handed to the Board as to which is the best option to take forward. Any comments should be sent to the PMG and feedback to the Board

Business Plan: AS highlighted the business plan that had been circulated prior to the meeting, this plan has been derived from the Strategic plan. AS highlighted that further work was to

done on the plan, as well in the future linking with the risk register. He suggested this should be further developed over the next few months.

Aplan: AS had distributed the comments received by the Auditors and the brief overview of APlan.

Annual Report: AS thanked those Board members for their contributions but reminded those who haven't supplied their contribution were reminded of the deadlines.

21/10 STRATEGIC PANEL: ORGANISATION

21/10.1 Finance Report

The finance report had been circulated. The following matters were highlighted:

- Phasing of grant funded projects will cause some variance within the accounts, and that she would ensure that any significant variances were raised by her.
- MTK sought approval for the Board to go out to tender in respect of the Association's current banking arrangements.
- The finance report was accepted by the Board and no further questions were raised.

AGREED: That the Finance and Operations Director would go out to tender in respect of our banking arrangements, a report should be prepared with recommendations to the FRG Commission with final approval by the Board.

21/10.2 Events Report

The events report had been circulated prior to the meeting and no questions were raised.

- IBSA's feedback was extremely positive in respect of the VI Grand Prix
- SH suggested that if we were to continue to use the campus for VI Events, would the University be prepared to have additional provision for VI access, for example Braille signs.

21/10.3 Operations Report

The operations report had been circulated prior to the meeting.

- MTK informed the Board that overall membership was now included within the report but further work would be done to show the growth month on month and comparison to previous years.

21/11 STRATEGIC PANEL: DELIVERY AND TECHNICAL

21/11.1 Indirect Discrimination

CMCI spoke to the proposal on Indirect Discrimination previously circulated and reported on the meetings with religious leaders. Following discussion, the proposal was approved.

ACTION: It was agreed the start and end dates for pilot and to include links to existing IJF Rules be include. Clubs would be encouraged to implement proposal which would be circulated as wide as possible.

21/11.2 Guidelines for Judo Festivals

The Guidelines for Judo Festivals approved in principle at the previous meeting had been modified to clarify the age groups and the type of events covered by the guidelines. Following discussion, the Guidelines were approved.

ACTION: Guidelines to be implemented with immediate effect.

21/11.3 IJ F Referee Programme Request

CMCI reported on a letter to the President from the President of the International Judo Federation seeking a candidate for a special programme to develop players with a track level of success at the highest level of competition into referees. The criteria and application process had been widely circulated and we were awaiting applications.

21/12 STRATEGIC PANEL: COMMERCIAL AND FUNDING

- No further update was provided except for the elements raised under the Chief Executive report in respect of A Plan

21/12 ANY OTHER BUSINESS

21/14 PERFORMANCE UPDATE:

- The Performance Director updated the Board in respect of performance delivery since the last Board meeting. The presentation would be sent to the Board.
- James Thomas, joined the Board meeting to update the Board on the performance talent pathway and the work that had taken place the last 18 months.

21/15 DATE OF NEXT MEETING

Date: Tuesday, 6th September 2016
Time: 10.00
Venue: British Judo Centre of Excellence, Walsall

21/6 Dates of Meetings: 2016

Friday, 14th October 2016 - Glasgow
Tuesday, 6 December 2016

There being no further business, the meeting closed at 4.10 pm