



## **The British Judo Association**

**Simon Buttery – Volunteer Manager**

# Workshop Objectives



Background to the role of the Volunteer Co-ordinator.

## **“Why does my club need a Volunteer Co-ordinator”?**

- An increase in the number of volunteers within the club.
- To provide a coordinated approach to volunteering.
- Having a constant point of contact for volunteers.
- Clearer communication links regarding all volunteers involved within the club.
- Ultimately a stronger and more sustainable club



# Volunteer Recruitment

- The Volunteer Co-ordinator, in conjunction with the appropriate coaches or committees, should identify what volunteers are needed for particular roles.
- To assist you and your club the BJA have produced a volunteer club development plan to assist your volunteers.

## Key Objectives include:

- Volunteer Management
- Recruitment
- Training
- Rewarding and Retention



# Recruiting Volunteers

- To make volunteering sustainable think about possible links with the following:
- County Sports Partnerships.
- School Sport Partnerships.
- Volunteer Centres.
- Parents within the Club.
- Youth Organisations.
- Local Authority Programmes.



# Action Planning



## Volunteer Management

Induction process

Keeping files/Database

Registration process

## Recruitment Process

Build links with CSP's for possible funding/training opportunities

Schools/Volunteer Centres

## Rewarding/Retention

Simple "Thank You"

Incentives



# Regional Volunteer Co-ordinator Pilot Project



- Pilot will be London Based.
- Build links with other Regional Projects such 2012 Volunteers/London Disability Programme/Young Officials Programme.
- Provide the voice for Volunteers on the Area Committee.
- Direct communication links between the BJA and Area Committee.
- Organising the training needs of local volunteers



# Volunteer Development

- Other resources available to help you and your club
- CD Resource Kit
- Action Plan for your Volunteer Co-ordinator
- Role Description for your Volunteer Co-ordinator
- Volunteer Helper Awards



# A question to you ?

- How can the BJA help you with your volunteers?



# Summary



- If you require any information regarding this workshop, resources are available to take away.

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