



THE BRITISH JUDO ASSOCIATION

JOB DESCRIPTION LONDON JUDO COMMUNITY DEVELOPMENT COACH

AREA: British Judo Association London

Post: BJA/LON/COACH

Designation: London Community Development Coach x 2

Responsible to: London Development Manager

Main Purpose of Job

- To foster and promote judo to individuals via Schools/Educational establishments and Community projects in partnership with other likeminded organisations in London
- To provide judo demonstrations, taster sessions, regular activity in schools/colleges and community groups
- To promote the activities of the BJA in a positive light
- To motivate and encourage participation in Judo at all levels – concentrating on retention and pathways into Community Clubs.
- The coach will be delivering judo sessions to schools and FE and HE establishments within the London Boroughs

Specific Responsibilities and Personal Duties

1. To deliver structured, exciting judo sessions in educational and community establishments
2. To develop a feeder club one/two evenings a week, should a suitable already established judo club not be available in the area.
3. To complete ad hoc tasks as assigned to contribute to the success of the British Judo Association

Special Conditions

- Be willing to work outside normal office/school hours on a regular basis.
- Be available to attend events and championships at locations in Great Britain.
- Must promote the position of the BJA as the National Governing Body for judo at all times.
- Must maximise the resources of the BJA at all times.
- Must carry out and operate within the BJA's Equal Opportunities Policies and strive to achieve any required quality targets.
- Must promote a positive image of the BJA in all dealings with internal and external contacts.
- This role requires regular and extensive contact with children and therefore will be subject to the satisfactory completion of a Criminal Records Bureau background check.
- Must hold full driving licence

Proposed Start Date

Mid Aug 2009

Proposed Contract Term

Initial 12-month contract possible extension subject to funding.

Salary & Benefits

Competitive salary and benefits package will be offered to the right candidate to reflect the importance of this position. The base salary will be in the region of £18-20k based on experience and skills and there will be a performance based bonus scheme. This post attracts 20 days holiday plus statutory Bank Holidays, the nature of the position requires that leave must be taken during school holidays. The British Judo Association will be providing all equipment needed for this post including mats, suits and van.



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The person specification is a picture of the skills, knowledge and experience needed to carry out the job. It has been used to draw up the advert and will be used in the shortlisting and interview process.

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Experience, Knowledge and Skills

- Must understand and show commitment to the principles of equity and inclusion
- Must understand and show commitment to the principles of Child Protection and safeguarding
- Candidates should be able to demonstrate competence at basic administrative work.

Personal Qualities

- Must enjoy and excel at teaching judo to students aged 5 to 18 within educational environments and community clubs
- Must have experience and aptitude for creating a community club atmosphere for all ages
- Must possess excellent verbal communication skills
- Must be self-motivated, and able to work outside of direct supervision.
- Must have a positive attitude towards making changes where necessary to improve efficiency and performance.
- Must have a flexible approach to day to day work and good management of own diary
- Must have a good grasp of BJA pathways and programmes

Qualifications

- Candidates must hold (minimum) level 2 UKCC or BJA Coach Award
- Current First Aid qualification
- Recent attendance certificate at Sports Coach UK Safeguarding and protecting children
- CRB

Equal Opportunities & Child Protection

An understanding of and commitment to the BJA's Equal Opportunities and Child Protection Policies