



Templates

VOLUNTEER RECRUITMENT CHECKLIST

NAME OF CLUB

The following checklist can be used as a guide when recruiting new volunteers to the club or an existing volunteer to a new role. The information you need to check may vary according to the role.

Does the volunteer hold relevant and current qualifications for the role (if necessary)? Yes No N/A

Do they have the skills necessary to undertake the role? Yes No

Do they have experience of working with the age group/level of player? Yes No

Where was the previous experience gained?
.....

(You may wish to check the name of the club and contact an official from the club.)

Does the volunteer agree to undertake any required training courses? Yes No

Do they hold adequate insurance cover (if necessary)? Yes No N/A

Do they understand and accept club policies and guidelines? .. Yes No